

# Florida Pitt Waller ECE-8 School Parent/Student Handbook 2025-2026



## **Important Phone Numbers and Websites**

Main Line - (720) 424-2840 main line

Attendance Line - (720) 424-2845

Fax Number - (720) 424-2865

Website - <http://waller.dpsk12.org/>

DPS Bus Transportation -(303) 825-2611

DPS Main Office - (720) 423-3200

DPS Web Page - [www.dpsk12.org](http://www.dpsk12.org)

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**Florida Pitt Waller School**  
**21601 E 51st Place**  
**Denver, CO 80249**  
**720-424-2840**

Florida Pitt Waller (FPW) ECE-8 School is a neighborhood school that serves 3 and 4 year olds through eighth grade students. The Florida Pitt Waller ECE-8 School Community believes that a love of learning, high academic achievement and parental involvement are keys to a lifelong education.

**Mission:**

Florida Pitt Waller ECE-8th empowers students to compete in any of our nation's top schools, colleges, and the world beyond.

**Vision:**

As a diverse community of scholars, Florida Pitt Waller will build a strong school culture with continuity of instruction from ECE- 8th grade and a commitment to achievement.

**Florida Pitt Waller Pledge:**

We are BISON. We:

- **Build Respect**
- **Insist on Integrity**
- **Spread Compassion**
- **Own Reflection**
- **Nurture Equity**

We set and achieve our goals!

Our motto is .... 1, 2, 3:

Good better best, never let it rest, until your good is better and your better is best!

That is the Waller Way!

The following is important information about Florida Pitt Waller ECE-8 School. If you have a question that is not addressed in this handbook, please feel free to visit the school website or contact the front office. Most questions can be answered by accessing the school website, speaking with a member of the front office staff, your child's teacher, and/or one of the administrative staff. Please read the following pages and become familiar with some of the basic information concerning the school.

## Contacting the School

The school telephone number is (720) 424-2840. An Office Staff Support representative is on duty from 7:30 a.m. until 3:30 p.m. Outside of those hours, messages are recorded on an answering machine. Parents wishing to contact their student during school hours are requested to call the main office.

## Adults on Campus

We continue to put your child's safety as our number one concern. In order to continue to keep our students and staff safe, **ALL Parents/Guardians, please make sure that you check-in at the front office first. ECE parents, please make sure that you check-in, sign-in, and sign-out at your teachers classroom. Make sure you have a valid ID.** All district staff members must sign-in at the front office and wear a volunteer name tag or district issued badge

Whether you are coming to volunteer for several hours or just to drop off a lunch, please remember to check-in at the front office first. There is a new security vestibule for this. The name tag serves as a visual ID that lets any staff member know immediately who belongs in the school and it also reinforces our monitoring of people on our campus.

Parents will not be allowed into the building unless they have an appointment.

Parents are invited to be volunteers in classrooms. The DPS policy is for parents to complete an application (which can be found in the office area). The application is then sent to our main office and a background check is performed. Parents are notified via email if their application has been accepted.

Parents are allowed to eat with their students in the foyer of the building, after signing in. If a parent does not stay in the foyer, they will not be invited back.

**You will not be permitted to enter the class during regular school hours via the outside classroom doors.**

The new vestibule will greatly increase school security and student safety. Thanks for your understanding as we introduce more comprehensive safety measures.

## Arrival and Dismissal

School day begins at 8:20 am for ECE through eighth grades. Students are expected to arrive at school on time.

Student arrival time is between 7:50 - 8:20 am. **Supervision is not provided until 7:50 am.** It is better to arrive at 7:50 than 8:20. Junior Academy (JA) students will be provided breakfast in the cafetorium from 7:50 - 8:20 am. Elementary students will be provided breakfast in the classroom. There is no charge for breakfast.

**For ECE 4 and ECE 3 AM** drop off starts at 8:20 and ends at 8:30. During that time, ECE 4 families enter through the classroom doors, while ECE 3 AM families enter through the southeast building door. ECE 3 PM drop off is at the southeast door and is from 12:30-12:35 PM. **ECE students must be signed in and out by a parent or guardian daily. The parent/guardian that signs the ECE student(s) in and out must be 18 years or older.**

Late arrival is at 8:20 for all kinder through eight grade students and 8:30 for ECE students. It is an interruption to those already engaged in learning activities and results in a loss of instruction

time for the tardy student. Students kinder through eighth grade arriving after 8:20 am must report to the front office before going to class. Families with ECE students arriving after 8:30 am or 12:35 pm (for ECE 3 PM) must report to the front office before going to class.

For all kinder through eighth students dismissal to blacktop begins at 3:20 pm, when the bell rings. ECE students are released at 3:25 pm from the same location as drop off. Faculty members supervise the building exits during dismissal. Bus riders will exit the South side (front) of the building. Walkers and car riders will use the North (back) side of the building.

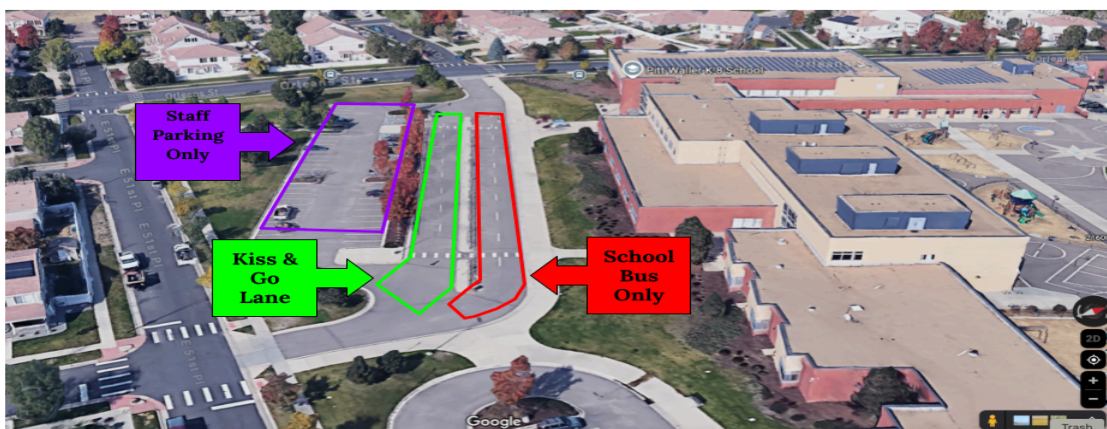
Parents of all grades are strongly encouraged to be on time for student pickups and provide accurate emergency contact information:

- Elementary students must be picked up inside the school if they are not with a middle school sibling, or if they have not vacated the grounds by 3:30 pm.
- JA students and siblings with JA students will wait for parents outside of the building if weather permits.
- Unsupervised students are not allowed in the building after 3:40 pm. This includes after school sporting events. Students must have an adult chaperone to be at all afterschool events.
- Siblings of students in sports or clubs are not allowed to attend the club meetings and sports practices. This is due to lack of supervision.
- If contact cannot be made within a reasonable time, **DPS Climate and Safety may be involved, and Child Protective Services (CPS) could potentially be engaged.**
- Repeated late pickups may necessitate a meeting with the school Principal to create a plan of action and could lead to consequences.

## Drop Off and Pick Up Lanes

The lane closest to the school is the BUS LANE. Please do not drive in this lane; it is ONLY for use by school buses. Drop off and pick up of students will happen on 52nd street and along Orleans Street. If you have an appointment to enter the building, please park along Orleans on the west side of the school.

- Please do not use the south parking lot for drop-off or pick-up; this parking is for staff only.
- Please use the “Kiss and Go Lane” to drop-off or pick-up students. For the safety of everyone, please drive slowly through all sections of the neighborhood.
- The Kiss and Go Lane closest to the parking lot is for leaving. The lane farthest from the parking lot is for dropping students. Please drop off students when the lane stops. When parents wait to drop off at the front of the kiss and go, it creates very long lines and dramatically delays the drop off process.
- Never park in the Kiss and Go lane.



## Attendance and Absenteeism

In order for students to receive the full benefit of the Florida Pitt Waller ECE-8 School education, daily attendance is the first and most important step. **Our internal data review shows a direct correlation between test scores and attendance. The more kids miss, the lower they achieve.** The school calendar is published and distributed before the commencement of the prior school year and parents are asked to schedule any travel within the dates that classes are not in session. **Please notify the school if your child will be absent or tardy by calling the school attendance line at (720) 424-2845.** This should be done each day a child is absent, for every student in the household.

Florida Pitt Waller ECE-8 School has an attendance and tardy policy in accordance with the Colorado School Attendance Law and Denver Public Schools' "Denver Plan." Our school goal is to have a 95% attendance rate.

Teachers will send attendance postcards after the 3rd absence. Robo calls go home every time students are absent. Every two weeks the Attendance Team reviews student attendance and sends letters to parents for those students whose absences are excessive. The definition of "excessive" changes throughout the school year based on the number of school days, but parents can expect to receive the first letter after 5 absences or 5 times of tardiness.

**Once a child's absences have reached a level of concern, which is currently 10 absences/tardies or more (please note that this is outside of medical or family emergencies), an attendance contract must be completed with the Attendance Team.** This will outline attendance expectations as well as the additional requirement of a doctors' note for any absence of two days or more.

**If absences are chronic, excessive, unexcused, or otherwise of concern a child and their family will be referred to Truancy Court where the court will mandate your child's attendance.** This mandate is quite serious and will follow the child for the remainder of their education.

**Excessive tardies and early withdrawals are also subject to truancy law.**

If it is necessary to pick up your child from school during the school day, please go to the front office to sign out your child. Teachers are instructed not to release children from the classroom or playground without authorization from the office. This procedure is followed to protect your child and to hold classroom interruptions to a minimum. **A child will not be released to anyone who is not on the emergency card or to anyone under 18 years of age.**

Note: A doctor's note may be required if absences or early withdrawals are deemed excessive.

Due to significant office traffic, we cannot guarantee early release of a particular student after 3:00 pm. Please get students before 3:00 pm if you need to withdraw a student early. If you come after 3:00 PM, we cannot guarantee your student will be released before 3:20 pm.

## Bus Transportation

The Far Northeast Region utilizes a bus shuttle system. The bus shuttle system runs to every school in the Far Northeast Region. Students have no prerequisite for riding any bus. Buses will arrive and depart at designated stops ([Click here](#)). For the safety of each child, it is always a good idea to walk your children to and from the bus stops. Younger children should always be accompanied) or picked up by an adult or a responsible sibling. The school does not start the year with a list of which students ride which buses. Please talk to your student to make sure they know which bus to ride on.

**New this year- All students will have a QR code to scan before they board a bus. Parents can follow exact bus locations and be made aware of delays via the MYRIDE app. [My Ride Brochure - Google Docs](#)**

Parents: Please do not park in the bus lanes. This is for the safety of all students to get to their transportation safely.

For information regarding late buses, or any other bus questions, call the parent hotline number at (720) 423-4624. Please report any problems, concerns or questions to the school office or administration.

Teachers along with Support Staff will support K-2 students to get on the correct bus. Please discuss this with your child's teacher if you need support. If students miss the bus they will be accompanied to the office and a parent/guardian will be contacted for pick up.

## Birthdays/Celebrations

**This can only be done with the permission of the classroom teacher.** To minimize interruptions to classroom instructional time, we will be celebrating individual students' birthdays at school with treats for the last 15 minutes of the day. **All treats must be store bought and prepackaged and have a list of ingredients that are visible** so the teacher can read them. Please send treats in the morning when students arrive. **Helium balloons are not allowed in the school.** Since we have a number of students with severe allergies, we ask that you check with the classroom teacher to see if any special considerations need to be honored. Parents that have students with severe allergies are asked to provide an alternative snack that the classroom teacher can access for celebrations.

## Cafeteria

**All parents must complete the Free and Reduced form online, even if you are not eligible. If we do not have everyone complete the form, we could lose the program and the funding that comes with it.**

Students have the option of bringing their own lunch to school or can enjoy the free lunch that is provided.

A complete Breakfast and Lunch will be offered free of charge to students during the 2025-2026 school year. Second entrees and any a la carte items may be purchased with cash or using a

student's [MySchoolBucks](#) account. Adult meals are available for \$4.00 for breakfast and \$5.00 for lunch. All DPS families are encouraged to complete a [You Benefit! form](#) to receive other benefits, including fee waivers, P-EBT, and to maximize funding for the district and for additional funding for your child's school.

Menu: <http://www.dpsk12.org/lunchmenu>

Nutritional Information: <http://foodservices.dpsk12.org>

## Cancellation of School and Weather Delays

If a Weather Delay is called by the district, all schools (regardless of start time) will be delayed by two hours .

We are committed to informing families about school closures or delays as early as possible – with the goal to make the call by 5 a.m.

For fliers in languages other than English detailing school closure and delay procedures, visit the DPS Transportation's Weather Delay Page and scroll to the bottom of the page.

### How DPS Decides Whether to Delay or Close

The decision to delay or close will be made by the superintendent, not by Florida Pitt-Waller. That decision is based on expected accumulation of snow, the size of the storm and its duration. The superintendent, transportation director and other district officials assess local & national weather projections and an independent weather service. Leaders also confer with City of Denver plowing schedules, CDOT and neighboring school districts before making the call.

When inclement weather reaches the metro area, members of the DPS Department of Safety and Facility Management teams visit sites checking on the impact of the weather in and around our schools. That information is shared with DPS leadership and is used in the decision-making process.

## Cell Phones, Electronic Devices and Social Media Policy

Florida Pitt Waller ECE-8 School prohibits students from using or appearing to use cell phones on school property. Cell phones create interference with instruction and may impede school safety in a real emergency. **The Colorado Legislature recently enacted a law, HB 25-1135, which states, in summary: "All Colorado public schools, including charter schools, are required to adopt and implement a policy regarding student communication device possession and use during the school day to address concerns about student academic performance, mental health, and cyberbullying. While these policies must describe any prohibitions and exceptions regarding device possession and use, they cannot prohibit a student from using a communication device if it's necessary for an effective communication accommodation under the Americans with Disabilities Act, or to comply with an individualized education program (IEP) or Section 504 plan, or to monitor or address a [documented] medical condition."**

We understand that it is important for Parents/Guardian to have communication with their students. Please feel free to call your student through the main office with any message for your student. The front office staff relay the message to your student with inside direct lines. We ask that if it is not an emergency please wait until the end of school day to call your child.



When a child is out of compliance with the below policy, **cell phones will be confiscated. It will then be necessary for the parent to come to school to obtain possession of the cell phone.** FPW is not responsible for lost, damaged, or stolen cell phones. Repeat cell phone policy offenders will not be allowed to bring cell phones to school. Repeat offenses are subject to the DPS Disciplinary Matrix. Smart watches that are used to text, call, or browse the internet will be subject to the cell phone policies.

**Middle School, Grades 6-8:** Every student is assigned a personal **Yondr Pouch**. The Yondr Pouch is considered school property, it is each student's responsibility to come see Ms. Ronni or Ms. Heaven in the morning to lock their phones in their pouches. No electronics, aside from the school assigned computer, are to be used at school. This includes earbuds or headphones (when not authorized by the teachers). Under no circumstances will students be allowed to wear earbuds or headphones outside of the classroom. This is for safety to ensure that adult directions can be easily heard in the event of an emergency. Additionally, in the event of an emergency, teachers can open student Yondr pouches as needed.

### **DAILY YONDR POUCH PROCESS**

As students **arrive to school\***, they will:

1. Turn off their cell phone upon entering the building.
2. Put their phone inside their Yondr pouch and lock it.
3. Store their Yondr pouch in their backpack or locker for the day.
4. Teachers will check that Yondr pouches are locked and phones are stored away at various times of the day

At the **end of the day**, students will open their pouch, remove their phone and return their pouch to Ms. Ronni. Students must check in with Ms. Ronni every morning to place the phone in their Yondr.

\*Students arriving late will be required to place their phones in a Yondr pouch prior to being sent to class.

The choice to give a student a cell phone is a complex and personal choice made by families. We respect your student's right to own a cell phone and understand that they can be useful tools for communication within a family. We ask all families to read our cell phone policy carefully. **Phones are not to be used during school hours unless it is part of an approved academic lesson.**

**ECE-5th Grade:** If your student needs to have a cell phone for after school/before school communication, please make sure it is turned off. If we see the phone out, the teacher will take it away. The first time a phone is taken, it will be given back at the end of the day. The parent will be notified. If we see the phone again, it will be held either by the liaison or administrator until a parent comes and gets it. If this becomes repetitive, we will work together with you to make a cell phone plan for your child.

### **3rd, 4th, and 5th Graders With Cell Phones Only**

For 3rd, 4th and 5th grade, FPW has created a safe place for students with cell phones to be properly and safely placed in an isolated lock box secured by the Student Liaison.

**The school is not responsible** for any lost, stolen, damaged or confiscated phone.

### **JA: Using Phone During School/ Damaged Yondr/ Lost Yondr**

- If a student is caught on their phone, damages their pouch, or loses their Yondr, they will be instructed to turn their phone into Ms. Ronni or Ms Heavyn.
- Student support staff will call parents, informing them that they must pick up their child's phone and review the policy.
- If a student damages or loses their Yondr, they will be assessed a \$25 replacement fee.
- Students may have up to two attempts at maintaining a pouch
  - If a student damages a second pouch, they will be charged an additional \$25 fee.
  - After damaging or losing a second pouch, there will be a meeting to determine if students will be allowed to carry their phone at school.

*Examples of damage: Ripped, Cut, Torn, Cut/bent pin, signs of force to black button on the flap*

**The school is not responsible** for any lost, stolen, or confiscated electronic devices. The school will not be responsible for the loss, damage, or theft of any electronics a child chooses to bring from home under any circumstances.

## **Computer/Internet**

All parents and students must sign an acceptable **Use Agreement** governing computer use at Florida Pitt Waller ECE-8 School. Failure to comply with any or all of this policy will result in a loss of any or all computer use privileges.

### **Email/Internet**

DPS assigns a Gmail account to all students. Appropriate email etiquette must be used at all times. Students will also have access to a Chromebook at school, and use it for such technology as Google Classrooms, online learning modules, and document creation. All activity on the DPS network is actively monitored by the department of DPS safety.

Instances of cyberbullying, "trolling", or other inappropriate, unkind or off-task online behavior will not be tolerated. Students will be taught about digital citizenship and what it means to have a positive digital footprint. All students will then sign a **digital citizenship agreement** pledging appropriate online behavior and using school devices for educational purposes only. The agreement also serves as an acknowledgement of the consequences for misuse of any school device or digital system such as email.

### **Chromebooks**

Students must maintain their school-issued Chromebook and will be responsible for any damage inflicted upon them. K-7th grade students should not bring their computers home. This is incredibly important because considerable learning occurs with the use of the Chromebook; if it is forgotten at home or uncharged, a student's learning will be negatively impacted. Because access to technology is provided via Chromebooks, students will not be allowed to do school work on their personal cellular devices at school.

## **Conduct and Discipline**

**Florida Pitt Waller ECE-8 School is a place of learning.** In order to achieve this purpose, high standards of conduct are expected. These standards are based on mutual respect and responsibility--for oneself, toward classmates, adults and for property.

Learning these standards will enable students to develop self-discipline, self-esteem and problem solving skills. Students must be responsible and accept consequences for their behavior. Gentle reminders and specific behavior learning opportunities are part of our learning community.

Consequences may range from a reminder, to a written warning, to a detention, In-school suspension or out-of-school suspension. Our discipline policy has been designed to help our students learn self-control and discipline in a constructive way. Finally, throughout the school year, our school-wide focus on Positive Behavior Intervention Support will inform our work in helping students make choices that benefit them and their peers. We will comply with the DPS policy.

## **Building Our Community**

### Tier 1: Universal Supports for All Students

These are proactive supports provided to 100% of students to build a positive and successful school experience.

- Clear teaching of BISON Values.
- Explicit SEL instruction via Second Step and Bison Range.
- AVID/WICOR/Kagan strategies integrated into all classes.
- No Nonsense Nurturing principles consistently applied in classrooms.
- Proactive Restorative Practices (e.g., community-building circles in Bison Range and Community Meetings).
- "On Track to BISON Excellence" (JA only) and Positive Behavior & Intervention Support systems.

### Tier 2: Targeted Supports for Some Students

For students needing additional support, identified through data and Grade Level Team (GLT) meetings. Ongoing interventions are typically 6-8 weeks with progress monitoring.

- **Bison Reset Lunch (Restorative Reflection):** Replaces social privilege of regular lunch with quiet reflection on actions, understanding impact, skill practice (SEL/BISON/RP), and planning positive contributions. Students complete behavior-specific Restorative Reflection Sheets. This is used for lower-level consequences and repeated minor infractions (e.g., multiple tardies, no tech, unsafe hallway behavior, cell phone violations). Students may receive **After School Bison Reset** for repeated lunch resets or for more serious infractions that do not yet rise to the level of assignment to the Compass Room (see below). Students may also be assigned to After School for intensive support for academics for repeated missing assignments.
  - **Structure:** Silent eating/reflection, guided skill burst/discussion, finalizing reflection & supervisor check-out.
- **Formal Restorative Conversations/Conferences:** Facilitated dialogue to address harm and create repair plans.
- **Check-In/Check-Out (CICO).** A student may be assigned to meet with a staff member before and/or after school to set and monitor goals set collaboratively with the student.
- Targeted social skills groups or counseling.
- Behavior contracts or attendance/academic improvement plans.

### Tier 3: Intensive Supports for A Few Students

For students needing more significant and individualized support, as recommended by the FPW Culture Team.

- **The Compass Room (Restorative In-School Support):** The Compass Room is a therapeutic and accountable alternative to traditional In-School Suspension (ISS) for more significant (e.g., DPS Matrix Level 2+) behaviors, including repeated behaviors leading to frequent Bison Reset Lunches or After School . Focuses on reflection (behavior-specific sheets), targeted SEL skill-building, academic completion, restorative planning, and structured Restorative Re-entry Circles.
- Functional Behavior Assessments (FBAs) and Behavior Intervention Plans (BIPs).
- Intensive MHT support (Social Worker, Psychologist, Counselor).
- Referral for Special Education or 504 Plan evaluation, if appropriate.
- While FPW is committed to a proactive and restorative approach, for serious behaviors, we adhere to the DPS Discipline Matrix. Consequences such as The Compass Room, Out-of-School Suspension (OSS), or expulsion review will align with Matrix guidelines for specific offenses. Encouraging drug use or fighting, or actual use/distribution of drugs or fighting, are serious offenses with significant consequences. ***Students who have been suspended out of school must attend a re-entry meeting with a parent or guardian before returning to class. Absences accrued between end of suspension and re-entry meeting will not be excused.***

We focus on proactively building a strong, positive community where everyone feels they belong. We prioritize relationships as central to learning and community well-being. Restorative Practices (RP) focus on preventing harm through community building and repairing harm through dialogue, accountability (understanding impact and making amends), and reintegration back into the community.

### **Restorative Conversations & Community Circles**

- **How it works:** When conflict occurs or harm is done, we use restorative approaches to understand what happened, who was affected, and what needs to be done to make things right. This often happens through restorative conversations or circles.
- **Purpose:** Restorative Practices moves beyond blame and punishment to address underlying needs and strengthen our community fabric after a conflict. Nearly all discipline proceedings will occur through or end in a restorative circle or conversation.
- **Key Elements:**
  - **Proactive Circles:** Used in Bison Range and community meetings to build relationships and discuss important topics.
  - **Responsive Circles/Conversations:** Used to address harm or conflict. Participants share their truth, hear others, and work together on solutions.
  - **Restorative Questions:**
    - What happened?
    - What were you thinking at the time?
    - What have you thought about since?
    - Who has been affected by what you have done, and how?
    - What do you think you need to do to make things right?
- **Communication:** Parents of students involved in a formal restorative circle may be advised it will occur and will be informed of agreements made. The staff member facilitating will contact parents and document in Infinite Campus.

**Rituals and Routines for all students**

- No cellphones allowed to be out in the building (We see it, we take it.) This includes earbuds except for during tutoring or classroom assignments.
- No horse playing, screaming, yelling or running in the hallways.
- Use appropriate language in the classroom, hallways, and playground.
- All students must line up quietly before entering the classroom after a transition.
- All students will be checked for dress code before entering the classroom. If a student is out of dress code/ uniform, the school will provide the student with loaner clothes and make a phone call home.
- No food in the classrooms (unless the teacher approves and communicates their policy to parents). Food or drinks may not be removed from the cafeteria unless part of a classroom routine such as lunchbox bins.
- Students must have a pass at all times when leaving the classroom and cafeteria.
- All students transition to the right side of the hallway at all times.

## Elementary Discipline Ladder



<b>Be Respectful</b>	<p><u>Looks like:</u> Listen when others are speaking, raise your hand to speak, use polite language, and follow all reasonable directions.</p> <p><u>Doesn't look like:</u> Talking over others, interrupting, using rude language, and ignoring reasonable teacher instructions.</p>
<b>Be Responsible</b>	<p><u>Looks like:</u> Bring all necessary materials to class, complete assignments on time, stay focused on the task, and ask for help.</p> <p><u>Doesn't look like:</u> Coming to class unprepared, distracting others, not asking questions when confused.</p>
<b>Be Safe</b>	<p><u>Looks like:</u> Walk calmly, keep hands and feet to yourself, use materials as instructed, and stay in your assigned space.</p> <p><u>Doesn't look like:</u> Running or jumping, touching others without consent, playing unsafely, and wandering around the room.</p>
<b>Be Kind</b>	<p><u>Looks like:</u> Use encouraging words, share with others, help classmates when appropriate, and practice patience.</p> <p><u>Doesn't look like:</u> Teasing or mocking, refusing to share, ignoring someone who needs help, and showing impatience or frustration.</p>

### Step 1: Nonverbal or Verbal Warning

*"The expectation is.... Instead, you ... I expect that..."*



### Step 2: Restorative Conversation

*"What is preventing you from being successful? How can I help?"*

### Step 3: Refocus Form / Self-Reflection

*Provide with Refocus form in class if possible, buddy class if needed.*

### Step 4: Parent Contact

*Facts of the situation, including impact. Document in IC Conference.*

### Step 5: Classroom Removal

*Dial 0 to request a member of the Student Support Team.  
Call Liaison first for Tier 1 and 2. Dean after if Liaison unavailable.  
Call Dean for Tier 3 and higher.*

### Lunch Detention

Recess Behavior  
Hallway Behavior  
Repetitive classroom behavior (same day)

### Immediate Removal

Safety Concerns  
Inappropriate Language  
Refusal

## JA Classroom Discipline Ladder

Students will be supported in making positive choices in the classroom through the use of the JA Classroom Discipline Ladder. While it is designed to ensure that students learn from their choices with a restorative approach, it could potentially result in behavior consequences (listed below), up to and including removal from the classroom.



### Be Respectful

Looks like:

Listen when others are speaking, raise your hand to speak, use polite language, and follow all reasonable directions.

Doesn't look like:

Talking over others, interrupting, using rude language, and ignoring reasonable teacher instructions.

### Be Responsible

Looks like:

Bring all necessary materials to class, complete assignments on time, stay focused on the task, and ask for help.

Doesn't look like:

Coming to class unprepared, not turning in work, distracting others, not asking questions when confused.

### Be Safe

Looks like:

Walk calmly, keep hands and feet to yourself, use materials as instructed, and stay in your assigned space.

Doesn't look like:

Running or jumping, touching others without consent, playing unsafely, and wandering around the room.

### Be Kind

Looks like:

Use encouraging words, share with others, help classmates when appropriate, and practice patience.

Doesn't look like:

Teasing or mocking, refusing to share, ignoring someone who needs help, and showing impatience or frustration.

### Step 1: Verbal Warning

*"The expectation is.... Instead, you ... I expect that..."*



### Step 2: Restorative Conversation

*"What is preventing you from being successful? How can I help?"*

### Step 3: Refocus / Self-Reflection

*Provide with Refocus form and quiet location and enter into Ladder Tracker. Be sure to note if form was completed.*

### Step 4: Parent Contact

*Facts of the situation, including impact. Document in IC Conference. Student receives a lunch detention.*

### Step 5: Classroom Removal

*Dial 0 to request a member of the Student Support Team.*

### Lunch Detention

Tardy; Missing Tech  
Hallway Behavior  
Repetitive classroom behavior (same day)

### After School Detention

Repetitive Classroom Behavior (multiple days)  
Missing Class  
Multiple Lunch Detentions

### Immediate Removal

Safety Concerns  
Racially or Sexually Inappropriate Language  
Refusal to hand over tech

## Reasons you get Bison Reset Lunch= BRL

- Unexcused late to class = T (Unexcused, late to class during the school day without a valid pass)
- Hallway Behavior = HB ( horse playing, running, etc.)
- Classroom Behavior = CB inappropriate behavior in the classroom or Chewing Gum/Eating Food.
- Missing Tech

## Excessive Lunch Resets

- Three or more BRL will warrant an email sent home to parents
- Excessive Lunch Resets (3+ a month) will lead to after school resets (see below)

## After School Reset

Reasons you get After School Reset=ASD

- Excessive Lunch Resets
- Repetitive Classroom Behavior=RCB (Disrupting the learning of others)
- Missing Class

## Saturday School for Academic & Behavioral Support

Saturday school is an option if we have multiple After School Resets.

Saturday School may also be offered for monthly students needing significant academic catch-up or for those with persistent behavior concerns, sometimes in lieu of suspensions or for having received multiple After School Resets. This is typically a Tier 2 or 3 intervention.

## Dress Code

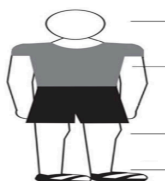
Uniform Dress Code policy that celebrates our school community and promotes a safe, welcoming, and appropriate learning environment for *all students*.

- **Tops:** Florida Pitt-Waller related shirts or solid school color t-shirts, school tie-dyed shirts, polos, crew neck, or hooded sweatshirts.
- **Bottoms:** Tights, shorts, or leggings should be worn underneath skirts and dresses.
  - No pajama pants, no pants with inappropriate logos.
  - Shorts must be longer than mid thigh
  - All pants must fit on the student's hips.
  - Pants with holes in the Cover Zone (below) will have to be worn with leggings/shorts underneath.
  - Sagging will not be allowed, and students with pants wider than their hips must wear a belt at all times.
  - Skirts must be knee length at a minimum.
- **Footwear:** Boots, shoes, or sandals (with straps around the heel) must be worn at all times. No slippers, slides, or flip flops, due to safety reasons.
  - "Heeleys" or any other roller shoes are not allowed in school. If the shoes must be worn, the wheels will be removed.
- **Headwear:** Headwear is not allowed in the building, unless it is cultural wear, part of a theme, dress down, or Spirit Wear Days ("Headwear" is defined as hats, caps,



bandannas, du-rags, bonnets, stocking hats, etc.).

- Hoods may not be worn in the hallways in order to ensure safety and student identification. *Teachers reserve the right to restrict hoods in the classroom.*
- **Cover Zone:** The “Cover Zone” refers to the space between the neck and the knees. The cover zone addresses length and revealing-ness of clothing. No biker shorts, spandex shorts, short running/denim shorts, tank tops, sleeveless tees, or visible undergarments. The approved length of appropriateness with shorts, dresses, and skirts is midhigh length or longer.
- For Students Allowed to Participate in Dress Down Days/Spirit Weeks or Days:
- Cover Zone applies



- Controversial items on clothing are not allowed and will be subject to staff judgment/enforcement (i.e., weapons, drugs/alcohol, inappropriate language, etc).

Spirit Week: Students have to participate in spirit week or be in uniform, no exceptions.

Discipline Actions will turn into a school referral:

Any student that does not meet the requirements of the dress code policy, will be provided a change of clothes (if available). We will call home for a change of clothes if necessary. Students that are repeatedly out of compliance with the policy will be subject to after school interventions. Any time a student violates the dress code they will attend lunch detention.

School uniforms can be purchased after school during advertised times.

The following price list will apply:

- Youth Polo \$15.00
- Adult Polo \$15.00
- Hoodie Sweatshirts \$25.00
- Other Sweatshirts \$20.00
- T Shirts \$12.00

## Student Safety

### Emergency Drills

Emergency drills are required by law and are important practice in the event that an actual emergency should occur.

During a fire drill, students learn the evacuation path established for each room they occupy. Conduct rules during these safety drills are strictly enforced. All building occupants must move silently and in an orderly fashion to a specified area where they remain until instructed to return to the building.

During a 'Lockdown' drill, students are asked to "get down and out of sight" in case an individual has entered the building who is a threat. Students and personnel remain in that position until they are given the all-clear signal. No one may enter the building.

The school will go into 'Secure' when there is danger in the area. Students can move about the building as usual but no one can go or enter the building. A sign will be posted on the front doors.

A 'Shelter-In-Place' drill is when we have an outside environmental threat (i.e. a tornado). Students are moved to safe portions of the building.

All schools practice at least one fire drill a month and a Lockdown, Secure and Shelter-in-place each semester. Please refer to the DPS Emergency Response and Crisis Management pamphlet for a complete understanding of the drills.

In the event of an evacuation, emergency services will direct staff, students, and parents to an off-site reunification site and will communicate this to families and guardians.

## **Student Safety Protocols**

Student safety is supported through school supports and includes student safety protocol processes for the following areas: Suicide Risk Review Process, Threat Response Process, Individualized Supervision Management Plans, and Non-Suicidal Self-Injury Process. Processes may be initiated for reasons that include, but are not limited to: self reports, anonymous tips, observations of concern, law enforcement information, or community charges. Protocols are facilitated by a trained staff member. Students and guardians are invited to participate. Below is a brief of each protocol process.

### **[Link](#) to Student Safety Recommendations**

#### **Student Safety Protocol Processes**

*Suicide Risk Review Process:* The Suicide Risk Review Process is initiated whenever a student talks about harming themselves, or if there is concern that a student has thoughts about hurting themselves. The [protocol](#) includes a Preliminary Suicide Risk Screener and Full Suicide Risk Review.

*Threat Response Process:* The Threat Response Process is initiated when a student poses a threat, makes a threat, or if there is concern that a student may be about to act out violently. The [protocol](#) includes a Preliminary Information Gathering Form and a Full Threat Appraisal.

*Non-Suicidal Self Injury Process:* The Non-Suicidal Self Injury Process is initiated whenever a staff member becomes aware that a student has been hurting themselves through self-injury. The [protocol](#) is called the Non-Suicidal Self Injury protocol.

Each student safety protocol is concluded with the development and implementation of an Action and Intervention Plan to help support the safety of the student, of the school and community, and a successful return to learning. Plans also aim to provide necessary services and support that address the individual student's needs. Parents are encouraged to contact their school mental health provider or administrator with questions about these processes.

*Individualized Supervision Management Plan (ISMP) Process:* An Individualized Supervision and Management Plan (ISMP) is developed and implemented when a student has been charged with or adjudicated for an offense of a sexual nature. The goal of the ISMP is to build a foundation for safety within the school community; to respond to the individual needs of the student and their family; and address through supervision and management the needs of the student. The ISMP outlines specific supervision parameters that will be in place for the student during the school day and specifies any need for supervision during extracurricular activities on school grounds.

## Suicide Prevention and Response

Suicide is a leading cause of death for children and youth in Colorado. Referrals for hospitalization continue to rise as Colorado has one of the highest rates for suicide in the country. Denver Public Schools is dedicated to serving the Whole Child by working to ensure physical and psychological safety in schools. All schools work diligently to provide access to suicide prevention programming and community resources. As a parent, it's important to be aware of common [warning signs](#), and to take all concerns seriously. Remember that together, we can prevent suicide!

*What should I do if I have concerns about my child?*

It's important to take all concerns seriously! Listen to your child, and acknowledge how they feel. Let them know you care and seek help from a trained mental health professional. When risk is imminent, call 911 or transport your child to the nearest emergency room. **If you are worried about another child, you can call 911 or make a Safe2Tell report by calling 1-877-542-7233 or completing the form [online](#).**

*What else can I do as a parent?*

- Talk with your child about mental health. Be present, listen, and take all concerns seriously.
- Help your child identify trusted adults that they get help from. Talk to your child about Safe2Tell, and make sure they know how to report concerns at home, school, and in the community.
- Share information on talk and text lines such as [988](#), the [Colorado Crisis Services](#), and the [Trevor Project](#) that children and youth can access for support. Consider practicing a call with your child.
- Engage in restricting the means by which a child may consider using to harm themselves or others. This includes increasing supervision and implementing [gun safety](#). Remove any medications that a child could use and overdose.
- Partner with your school's mental health provider (*school psychologist, school social worker, school counselor, or school nurse*) to implement a plan for school and home. Use the [DPS School Finder](#) to locate your school's web page and contact information.
- Ask your school or primary care physician about free or low cost resources in your community.
- Access referrals provided by emergency services. This could include follow-up with a primary care physician, referral to [school-based health center](#), or a referral for free counseling through [Second Wind Fund](#).

### *How does DPS support suicide prevention?*

DPS implements annual suicide preventive programming with students in 5th, 6th, 9th, and 12th grades. Programs implemented include: [Riding the Waves](#), [Signs of Suicide](#), [More than Sad, It's Real](#), and [Erika's Lighthouse](#). Programming is supplemented with information on [Safe2Tell Colorado](#) to ensure all students have access to an anonymous reporting tool. DPS schools also provide annual training for parents and staff and work to cultivate community partnerships that support accessible and affordable mental health services for DPS families. Parents are encouraged to contact their school mental health provider or administrator with questions about these services.

### **Emergency Information**

An Emergency Information Form is kept on file in the office. Please notify the school office if there is any change in address, telephone number, place of employment, or emergency contact person so that we may be in contact with you at any time if necessary. It is very important for the safety and well-being of your child that you keep this information current. When a parent or responsible adult cannot be contacted, the school may call the Denver Police and/or Office of Social Services.

## **College & Career Readiness**

### **School Supplies**

School supply lists will be available mid summer for the upcoming school year.

### **Homework**

Homework is considered an integral part of the educational program through which FPW students are encouraged to become independent learners. Whether practicing a concept or skill learned in class, doing research for a project, having time to think and write creatively, assimilating new material on an individual basis, or reading a book of choice, the work should be done carefully and to the best of one's ability.

It is beneficial to your education to discuss, review, and complete materials and assignments brought home. In the event of an absence, all homework and class work is expected to be completed in a timely manner, see your teacher for assistance when absent.

**Please consult your teacher for their individual classroom homework policy.**

### **On Track / Off Track (Junior Academy)**

To be considered **On Track** for the current trimester, your child must:

- **Attendance:** Maintain higher than 95% attendance for the current trimester (Excused absences per district policy do not count against this).
- **Behavior:** Have no serious behavior incidents (those typically warranting a Reset, Compass Room placement or higher consequences per the DPS Matrix or Classroom Behavior Ladder) documented in Infinite Campus within the **previous 10 school days**.
- **Academics:** Be passing all classes (Grade of D or higher) based on current gradebook status checked at the time the report is pulled.

On Track / Off Track is considered a growth model, and so students who are Off Track have a fresh start at the beginning of each trimester. Additionally, students who turn in their late work, conference with their teachers, work to make amends for poor choices made, complete community service, participate in planning an attendance contract, or engage in other ways to repair the harm done to behavior, attendance, or learning will get back on track sooner rather than later.

On Track Rewards (for meeting all three core criteria):

- **Tier 1: Weekly Recognition (Fridays):** For meeting all 3 core criteria in that week. Examples: small tangible item, positive note home, Bison Bucks, small privilege.
- **Tier 2: Monthly Event/Privilege:** For meeting criteria most weeks in the month or showing significant growth. Examples: themed dress day, extra recess/gym time, grade-level games/movie.
- **Tier 3: Trimester Celebration:** For meeting criteria most of the trimester. Examples: field day, special assembly, school dance, major privilege.
- **Tier 4: Surprise Rewards (Occasional):** To boost morale or reward collective achievement. Examples: school-wide popsicle social, extra outdoor time.

### **8th Grade Only:**

Continuation is a special event that celebrates students who have met the academic expectations for 8th grade and are ready to begin their high school journey. At Florida Pitt Waller, we believe in recognizing the hard work, growth, and perseverance it takes to complete middle school successfully.

While we hope every student will be eligible to participate in the Continuation Ceremony, participation is not automatic. It is reserved for students who have remained On Track for Academics throughout the year and demonstrated readiness for the next step. Families with questions about their child's academic progress are encouraged to connect directly with teachers early and often.

Students who are not On Track for Academics by the end of the year may not be eligible to participate. In some cases, students may submit an appeal for consideration, which could include action steps to demonstrate readiness.

Students who have repetitive/ egregious conduct violations (especially in May) may not be eligible to participate in Continuation.

### **Field Trips and Excursions**

Classroom learning takes on a whole new meaning when put in the context of professional performance, firsthand discovery and experiences shared with experts. Field trips are a way of taking the classroom into the community and are therefore regarded as an integral part of the educational experience. These trips also serve to heighten community awareness, involvement, appreciation, and commitment. Students of all ages travel to museums, theaters, farms, historical sites, government buildings, and/or concert halls. **While on a field trip, students must wear FPW gear as directed by the teacher or grade level.**

Parents are often asked to act as chaperones. Please connect with your child's teacher when you want to chaperone. Note - all chaperones must pass a basic background check per the note previously in this handbook.

Please be aware that there may be times where the school may ask for a nominal fee for your child to attend the excursion. Oftentimes the venue of which the grade level or class is attending needs to have the money in advance. Please be prompt in sending the money. Talk to your child's teacher if there is a question or concern. (Only cash, certified bank check, or credit card via myschoolbucks.com or paid at the front office may be used – **no personal checks allowed**).

If a field trip fee is prohibiting your student from participating on the trip, please reach out to the school administration to inquire about scholarships.

## **Parent Involvement**

Florida Pitt Waller ECE-8 School parents are essential to the success of our school. Parents enrich our school with their ideas, interests, talents, and resources. Parents are encouraged to participate with their kids on field trips, excursions, or in the classroom. Parents are required to have a background check completed prior to any classroom volunteering or off campus excursions.

Just as we have high expectations for our Florida Pitt Waller ECE-8 School staff and students, we have the same expectations for parental involvement. One of the most important aspects of involvement is communication between the school and the family. As a parent, it is your responsibility to read and manage communications from the staff, room parents, and PTO. The teachers will provide an ongoing correspondence about classroom activities, important dates, and needed classroom help. If you feel you are not getting the information you need, please contact the teacher and let them know so improvements can be made.

## **Parent Portal**

Parent Portal is DPS' tool for parents and students to access instant, online, timely and secure student information: class schedule, assignments, attendance, discipline, course registrations for next year, report cards and transcripts. Parent Portal is a means to further promote educational excellence by enhancing our program of communication with parents and students. For access to Schoology where applicable, parents must log in with their child's login information (typically, the username is the ID/lunch number and the password is their 8 digit birthday). If you need assistance, you can ask the office.

## **Miscellaneous**

### **Recess**

Students go outside every day for recess. Please make sure that they are dressed appropriately to be outside for up to 25 minutes at a time. Students will be sent outside if the outside "Real Feel" temperature is 28 degrees or higher. We are all aware of how fast the weather in Colorado can change so it would be great if students always have access to a hat, pair of gloves and boots in their backpack. The sun is also very intense in Colorado; please make sure your student has sunscreen applied before coming to school

## **Lost and Found**

Please check the lost and found area that is located in the security vestibule. Also, please put your child's name on coats, mittens, gloves, lunch-boxes and water bottles. **All lost items will be bagged and donated at the end of each month.**

## **School Nurse & Health**

FPW's school nurse is in the building five days a week. If a child becomes ill or injured at school, he/she will receive temporary care and first aid, and the parent will be notified immediately so that the child may be picked up. Please be sure an accurate emergency phone number is on file! Students should NOT contact their parents when ill; instead, all contact with parents regarding student illness during the school day must come from the school nurse.

\*\*\*Regarding medication, Denver Public School Policy states, in accordance with state law, that medication may be dispensed with physician and parent/guardian authorizations at school. The parent must provide the medication in a separate prescription bottle that stays at school. The bottle must have a prescription label clearly stating the student's name, doctor's name, name of the medication, dosage and time(s) to be taken. Parents are encouraged to distribute medicine before the school day whenever feasible.

\*\*\*ALL medication must be turned into the office and not carried around by students. Please do not send pills or capsules in plastic bags or over-the-counter medications such as cold pills, Tylenol and cough drops. Medications will be stored and locked in the school office and dispensed by the office staff. The student is responsible for going to the office/clinic to obtain his/her medication.

Make sure all allergies are recorded with our Health Office to ensure best practices with allergies and medications for such allergies.

Regarding immunizations, Colorado state law requires all students to be fully immunized when entering school. All questions about medication will be answered by the school nurse.

### Nicotine Free District

Denver Public Schools is a nicotine free district. No tobacco, nicotine, or related products are allowed on school grounds.

## **Toys and Personal Belongings**

Toys, athletic equipment, gadgets, electronic devices, and makeup are not to be brought to school. If toys and personal items are brought to school, the items will be confiscated and returned to a parent. The school is not responsible for their loss or theft.

## **Wheels at School**

The school has increased its number of bike racks. If your child rides a bike to school, he/she is responsible for making sure the bike is properly locked up. Bicycles must be "walked" on school grounds. Scooters, skateboards, hoverboards and rollerblades, or roller skates are not to be used on school grounds.

Parents should encourage children to follow all safety rules established for pedestrians. This emphasis on safety is also a concern of the school's staff, and is an important part of our instructional program. Bikes and scooters must be secured outside at the designated bike area.

## Elementary Positive Behavioral Intervention and Supports

### **PBIS**

#### ***Positive Behavior Incentives and Supports***

*As our students have lots of policies and procedures, we also want to give them incentives and celebrations. As a FPW Family, we want our students and parents to be proud of their accomplishments.*

Bison Buck Waller Dollar	Attendance % Winners	Core Value Winners	Trimester Awards/ Honor Roll
<p>Students earn <b>FPW Waller Dollars</b> to buy from the Bison Cart twice a month.</p> <p>This Cart is stocked with items by the students' overall selection of goods of their choice.</p> <p>Students can earn Waller Dollars from our <b>BISON</b> Core Values, completion of class assignments, classroom/school participation, doing a good deed, community service, etc.</p>	<p><b>All Elementary grades</b> are in attendance competition each month for a celebration (ice cream sundays, root beer floats, extra recess, etc.)</p> <p>Once a month, all students with 95% attendance or better will receive an individual prize.</p> <p><b>Come to school EVERY DAY!!!</b></p>	<p><b>Core Value Winners</b> Two students will be chosen as Bison of the Month from each core class.</p> <p>Student Elementary Liaisons will celebrate Core Value Winners in the front foyer with:</p> <ul style="list-style-type: none"> <li>• Certificates</li> <li>• Donuts</li> <li>• Pictures with the Bison Mascot.</li> </ul>	<p>Student Liaison &amp; Admin will hold an assembly at the end of each trimester to celebrate: Incentives:</p> <ul style="list-style-type: none"> <li>• Awards for each BISON core value.</li> <li>• Florida Pitt Waller award of Excellence.</li> <li>• Honor Roll Awards (all 3's or better)</li> <li>• Attendance awards for 95%</li> <li>• Other awards may be given when appropriate.</li> </ul> <p>If students are slated to win an award, parents will be invited to the assembly.</p>



## JA Positive Behavioral Intervention and Supports

### PBIS

#### Positive Behavior Incentives and Supports

*As our students have lots of policies and procedures, we also want to give them incentives and celebrations. As a FPW Family, we want our students and parents to be proud of their accomplishments.*

Bison Buck Waller Dollar	Attendance % Winners	Core Value Winners	On Track	Trimester Awards/ Honor Roll
<p>Students earn <b>FPW Bison Bucks</b> to buy from the Bison Cart twice a month.</p> <p>This Cart is stocked with items by the students' overall selection of goods of their choice.</p> <p>Students can earn Bison Bucks from our <b>BISON</b> Core Values, completion of class assignments, classroom/school participation, doing a good deed, community service, etc.</p>	<p><b>6th, 7th and 8th</b> grade are in attendance competition each month for a celebration (ice cream sundays, root beer floats, extra recess, etc.)</p> <p>Once a month, all students with 95% attendance or better will receive an individual prize.</p> <p><b>Come to school EVERY DAY!!!</b></p>	<p><b>Core Value Winners</b> Two students will be chosen as Bison of the Month from each core class.</p> <p>Student Elementary Liaisons will celebrate Core Value Winners in the front foyer with:</p> <ul style="list-style-type: none"> <li>• Certificates</li> <li>• Donuts</li> <li>• Pictures with the Bison Mascot.</li> </ul>	<p>To encourage positive behavior, effort, and academic habits, students who meet expectations can earn rewards at different levels.</p> <p>Weekly: Small treats, privileges, or public recognition.</p> <p>Monthly: Fun events or special privileges for students who stay On Track.</p> <p>Trimester: Big celebrations, like field trips or assemblies—for students with long-term consistency.</p> <p>Surprise: Occasional school- or grade-wide rewards for collective success or to boost morale.</p>	<p>Student Liaison &amp; Admin will hold an assembly at the end of each trimester to celebrate: Incentives:</p> <ul style="list-style-type: none"> <li>• Awards for each BISON core value.</li> <li>• Florida Pitt Waller award of Excellence.</li> <li>• Honor Roll Awards (all A's and B's or better)</li> <li>• Attendance awards for 95%</li> <li>• Other awards may be given when appropriate.</li> </ul> <p>If students are slated to win an award, parents will be invited to the assembly.</p>

## Bathroom Use Policy

We understand that students may need to use the restroom during the day. To support this while maintaining safety, we've outlined clear guidelines for bathroom use:

### General Expectations

- Students must not be in hallways unsupervised.
- Students must get permission from the teacher before using the restroom.
- A bathroom check-in/out pass will be used for tracking.
- Students should take care of bathroom needs during transition periods (JA).
- If a student needs to use the restroom during class, they must use the pass system and check in/out with the teacher.
- Follow all safety expectations.

### Consequences for Misuse

- Students who abuse bathroom privileges may lose access.
- In that case, an adult will have to escort the student to the restroom in emergencies.

### JA Digital Hall Passes

Students in grades 6-8 (JA) will use the Infinite Campus digital hall pass system that replaces the old paper passes with an easier, more modern way to manage student movement during the school day.

For students, this means you might be able to request a pass from your teacher. Once approved, you'll have an electronic pass for your trip, as well as a physical token from your teacher that offers a visual symbol that you have permission to be in the hallway. This system helps keep track of where students are, ensuring everyone is where they need to be, when they need to be there. Students who have permission to be in the hallways will have their names automatically displayed on three screens mounted in the hallways. These screens will show the name of the student, the destination, the time allowed, and what time they left the classroom. Note that students who are Off Track may have their passes restricted.

For parents, this system provides a safer and more accountable environment. It allows school staff to quickly see who is in the hallways and why, helping to reduce lost learning time and improve overall safety. Schools can even set rules about how often passes can be used or which areas students can visit, all to help keep your child focused and safe throughout the day.

## Language Access and Interpretation Services

At Florida Pitt Waller, we are committed to clear and inclusive communication with all families. To support this, we offer phone interpretation services in **all languages**. If you need help communicating with school staff, you can request an interpreter at any time whether for a phone call, meeting, or school event.

In addition, messages sent through **Thrillshare** will be delivered in your preferred language, based on the language listed in your child's school records.

**Please let us know if you need interpretation** or if your preferred language has changed. We are here to partner with you and ensure you feel informed and welcomed every step of the way.

## Late Work Policy

We believe in supporting students to complete their work and demonstrate their learning, even if it's late. **Late work will be accepted**, but teachers may apply **reduced credit** based on how late the assignment is submitted.

Each teacher has their own late work policy, including timelines and grading guidelines. **Please refer to your child's teacher for specific expectations** in each class.

Encouraging students to stay on track with due dates helps build responsibility and ensures timely feedback for learning.

## Athletics - Middle School Sports Program Overview

Our sports program uses athletics to motivate students to succeed both on and off the field. We offer a supportive environment where students can explore various sports, build fundamental skills, and grow emotionally, socially, intellectually, and physically.

We balance competition with personal growth. Students are expected to take ownership by speaking directly with coaches. If parents have concerns, please wait 24 hours before contacting the coach. All spectators are expected to show respect to players, coaches, officials, and others.

### Eligibility Requirements:

- Register on Arbiter (link on the Florida Pitt Waller website)
- Current physical (within the past year)
- \$36 participation fee (\$26 for free/reduced lunch)
- Weekly academic and behavior progress reports
- Return jersey at season's end or pay \$50 fee

Season schedules will be posted on the school website.

I certify that I have read this and reviewed it with my child. Key points to remember are:

- **Parent Check-in:** All parents/guardians must check in at the front office with valid ID via the new security vestibule. Appointments are required for building access beyond the vestibule.
- **School Hours & Punctuality:** School starts at 8:20 AM (K-8) and 8:30 AM (ECE). Students should arrive 7:50-8:20 AM. Late arrivals (after 8:20 AM) must report to the front office. It's better to come at 7:50 than 8:20!
- **Dismissal & Pick-up:** Dismissal is 3:20 PM. Repeated late pickups will be addressed by the Administration,
- **Traffic Lanes:** Bus lane is closest to the school. Use 52nd Street and Orleans Street, or the "Kiss and Go Lane" for drop-off/pick-up (drive slowly, no parking). South parking lot is staff only.
- **Attendance:** Daily attendance is vital (95% goal). Notify the school at (720) 424-2845 for absences/tardies. Excessive absences/tardies (5 incidents for first letter, 10+ for contract/truancy) will lead to action.
- **Cell Phone Policy:** Cell phone use is prohibited. Middle schoolers use Yondr Pouches. ECE-5th graders must turn phones off/put them away; repeat offenses mean phone held until parent pickup. School is not responsible for lost/damaged phones.
- **Dress Code:** Uniforms required: solid school colors/Florida Pitt-Waller tops/bottoms, appropriate fit. No slippers/slides/flip-flops/Heeleys. Headwear restricted. "Cover Zone" (neck to knees) must be covered. Violations result in clothing changes or disciplinary action. No non-religious headwear.
- **Medication:** All medication, prescription or OTC, must be dispensed by the nurse/office staff with proper authorization and in original, labeled containers. Students cannot carry medication.
- **Student Safety:** School has protocols for Suicide Risk Review, Threat Response, Individualized Supervision, and Non-Suicidal Self-Injury. Parents are encouraged to participate and contact staff for questions.
- **On Track** (Junior Academy): For 8th graders to be "On Track" (required for Continuation Ceremony), they need 95%+ attendance, no serious behavior incidents in 10 days, and passing grades (D or higher) in all classes. 8th graders must be on track for Continuation.

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**Parent Signature**

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**Student Signature**



# **FPW Parent/Student Handbook 2025 - 2026 Acknowledge**





# **2025 - 2026 Middle School Sports Program Information & Parent Agreement**





# **FPW Parent/Student Handbook 2025 - 2026**



I certify that I have read this and reviewed the student /parent with my child. Key points to remember are:

**Parent Check-in:** All parents/guardians must check in at the front office with valid ID via the new security vestibule. Appointments are required for building access beyond the vestibule.

**School Hours & Punctuality:** School starts at 8:20 AM (K-8) and 8:30 AM (ECE). Students should arrive 7:50-8:20 AM. Late arrivals (after 8:20 AM) must report to the front office. It's better to come at 7:50 than 8:20!

**Dismissal & Pick-up:** Dismissal is 3:20 PM. Repeated late pickups will be addressed by the Administration, Elementary students not picked up by 3:30 will be brought inside and must be picked up by an adult.

**Traffic Lanes:** Bus lane is closest to the school. Use 52nd Street and Orleans Street, or the "Kiss and Go Lane" for drop-off/pick-up (drive slowly, no parking). South parking lot is staff only.

**Attendance:** Daily attendance is vital (95% goal). Notify the school at (720) 424-2845 for absences/tardies. Excessive absences/tardies (5 incidents for first letter, 10+ for contract/truancy) will lead to corrective action.

**Cell Phone Policy:** Cell phone use is prohibited. Middle schoolers use Yondr Pouches. ECE-5th graders must turn phones off/put them away. If we see a phone, we will confiscate it until a parent can pick it up. School is not responsible for lost/damaged phones.

**Dress Code:** Uniforms required: solid school colors/Florida Pitt-Waller tops/bottoms, appropriate fit. No slippers/slides/flip-flops/Heeleys. Headwear restricted. "Cover Zone" (neck to knees) must be covered. Violations result in clothing changes or disciplinary action. No non-religious headwear.

**Medication:** All medication, prescription or OTC, must be dispensed by the nurse/office staff with proper authorization and in original, labeled containers. Students cannot carry medication.

**Student Safety:** School has protocols for Suicide Risk Review, Threat Response, Individualized Supervision, and Non-Suicidal Self-Injury. Parents are encouraged to participate and contact staff for questions. Safe to tell- 1-877-542-SAFE (7233)

**On Track (Junior Academy):** For 8th graders to be "On Track", they need 95%+ attendance, no serious behavior incidents in 10 days, and passing grades (D or higher) in all classes. 8th graders must be on track for Continuation.

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Parent signature

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Student signature



## Spanish / Español

Certifico que he leído esto y lo he revisado con mi hijo/a. Puntos clave para recordar:

**Registro de padres:** Todos los padres/tutores deben registrarse en la oficina principal con una identificación válida a través del nuevo vestíbulo de seguridad. Se requieren citas para acceder al edificio más allá del vestíbulo.

**Horario escolar y puntualidad:** La escuela comienza a las 8:20 AM (K–8) y a las 8:30 AM (ECE). Los estudiantes deben llegar entre las 7:50 y las 8:20 AM. Las llegadas tarde (después de las 8:20) deben reportarse en la oficina principal. ¡Es mejor llegar a las 7:50 que a las 8:20!

**Salida y recogida:** La salida es a las 3:20 PM. Las recogidas tardías repetidas serán atendidas por la Administración. Los estudiantes de primaria que no sean recogidos antes de las 3:30 serán llevados adentro y deberán ser recogidos por un adulto.

**Carriles de tráfico:** El carril de autobuses está más cerca de la escuela. Use la calle 52 y la calle Orleans, o el “Carril de Besa y Vete” para dejar/recoger (maneje despacio, no estacione). El estacionamiento sur es solo para el personal.

**Asistencia:** La asistencia diaria es vital (meta del 95%). Notifique a la escuela al (720) 424-2845 por ausencias/tardanzas. Las ausencias/tardanzas excesivas (5 incidentes para la primera carta, 10+ para contrato/tribunal por absentismo) resultarán en medidas correctivas.

**Política de teléfonos celulares:** El uso de teléfonos celulares está prohibido. Los estudiantes de secundaria usan fundas Yondr. Los de ECE–5.º grado deben apagar/guardar los teléfonos. Si vemos un teléfono, lo confiscaremos hasta que un padre lo recoja. La escuela no es responsable por teléfonos perdidos o dañados.

**Código de vestimenta:** Se requieren uniformes: colores sólidos de la escuela/partes de arriba y abajo de Florida Pitt-Waller, con ajuste apropiado. No se permiten pantuflas, sandalias tipo slide, chancas o Heeleys. El uso de cubrecabezas está restringido. La “zona de cobertura” (del cuello a las rodillas) debe estar cubierta. Las infracciones resultarán en cambios de ropa o medidas disciplinarias. No se permite cubrir la cabeza por motivos no religiosos.

**Medicamentos:** Todos los medicamentos, recetados o de venta libre, deben ser administrados por la enfermera/personal de oficina con autorización adecuada y en envases originales con etiqueta. Los estudiantes no pueden llevar medicamentos.

**Seguridad del estudiante:** La escuela tiene protocolos para revisión de riesgo de suicidio, respuesta a amenazas, supervisión individualizada y autolesiones no suicidas. Se alienta a los padres a participar y comunicarse con el personal para preguntas. Safe2Tell: 1-877-542-SAFE (7233).

**En camino (Junior Academy):** Para que los estudiantes de 8.º grado estén “En camino”, necesitan 95% o más de asistencia, sin incidentes graves de conducta en 10 días, y calificaciones aprobatorias (D o más) en todas las clases. Los de 8.º grado deben estar en camino para la ceremonia de continuación.

Firma del padre/madre/tutor

Firma del estudiante

## العربية / Arabic

أقرّ بأنني قرأت هذا وراجعتُه مع طفلي. النقاط الرئيسية التي يجب تذكرها

**تسجيل دخول أولياء الأمور:** يجب على جميع الآباء/الأوصياء تسجيل الدخول في المكتب الأمامي بهوية سارية عبر بهو الأمن الجديد. المواعيد مطلوبة لدخول المبنى بعد البهو.

يجب أن (ECE) و8:30 صباحًا (K-8) ساعات المدرسة والانضباط في الوقت: تبدأ المدرسة الساعة 8:20 صباحًا يصل الطلاب بين 7:50 و8:20 صباحًا. من يتأخر بعد 8:20 يجب أن يراجع المكتب الأمامي. من الأفضل الحضور 7:50 بدلاً من 8:20!

**الانصراف والاستلام:** وقت الانصراف 3:20 مساءً. سيتم التعامل مع التأخر المتكرر في الاستلام من قبل الإدارة. الطلاب في المرحلة الابتدائية الذين لا يتم استلامهم بحلول 3:30 سيتم إدخالهم إلى الداخل ويجب استلامهم من قبل شخص بالغ.

**مسارات المرور:** ممر الحافلات هو الأقرب إلى المدرسة. استخدم شارع 52 وشارع أورلينز أو "مسار قبل واذهب" للتوصيل/الاستلام (قد يبطئ، يمنع الوقوف). مواقف الجنوب مخصصة للموظفين فقط.

**الحضور:** الحضور اليومي ضروري (الهدف 95%). أبلغ المدرسة على الرقم (720) 2845-424 عند الغياب/التأخر. الغياب/التأخر المفرط (5 مرات للرسالة الأولى، +10 لعقد/إجراءات الغياب) سيؤدي إلى اتخاذ إجراءات تصحيحية.

حتى ECE طلاب Yondr سياسة الهواتف: يمنع استخدام الهاتف المحمول. طلاب المرحلة المتوسطة يستخدمون حقائب الصف الخامس يجب أن يطفئوا هواتفهم ويضعوها بعيدًا. إذا رأينا هاتفًا، سنصادره حتى يحضر ولي الأمر لاستلامه. المدرسة غير مسؤولة عن الهواتف المفقودة أو التالفة.

مقاس مناسب. Florida Pitt-Waller الزي المدرسي: الزي الموحد مطلوب: ألوان المدرسة الصلبة/أعلى وأسفل من أغطية الرأس مفيدة. "منطقة التغطية" (من الرقبة إلى الركبتين). Heeleys ممنوع الأحذية المنزلية، السلايد، الشبشب أو يجب أن تكون مغطاة. المخالفات تؤدي إلى تغيير الملابس أو إجراء تأديبي. لا يسمح بأغطية الرأس غير الدينية.

**الأدوية:** يجب صرف جميع الأدوية، بوصفة أو بدون وصفة، من قبل الممرضة/الموظفين وبإذن مناسب وفي عبوات أصلية عليها ملصق. لا يمكن للطلاب حمل الأدوية.

**سلامة الطالب:** لدى المدرسة بروتوكولات لمراجعة مخاطر الانتحار، الاستجابة للتهديدات، الإشراف الفردي، وإصابات Safe2Tell: النفس غير الانتحارية. يُشجع الأهالي على المشاركة والتواصل مع الطاقم لطرح الأسئلة (7233) 1-877-542-SAFE.

**على المسار (الأكاديمية الإعدادية):** ليكون طلاب الصف الثامن "على المسار"، يحتاجون إلى 95% حضور، وعدم وجود. أو أعلى) في جميع المواد (D) حوادث سلوكية خطيرة في 10 أيام، ودرجات نجاح

## Vietnamese / Tiếng Việt

Tôi xác nhận rằng tôi đã đọc và cùng con tôi xem lại nội dung này. Những điểm chính cần ghi nhớ:

**Điểm danh phụ huynh:** Tất cả phụ huynh/người giám hộ phải check-in tại văn phòng chính bằng giấy tờ tùy thân hợp lệ qua tiền sảnh an ninh mới. Muốn vào bên trong sau tiền sảnh phải có lịch hẹn trước.

**Giờ học & đúng giờ:** Trường bắt đầu lúc 8:20 sáng (K-8) và 8:30 sáng (ECE). Học sinh nên đến từ 7:50–8:20 sáng. Đến muộn (sau 8:20) phải vào văn phòng chính. Tốt hơn là đến lúc 7:50 hơn là 8:20!

**Tan học & đón:** Tan học lúc 3:20 chiều. Việc đón muộn nhiều lần sẽ do Ban giám hiệu xử lý. Học sinh tiểu học không được đón trước 3:30 sẽ được đưa vào trong và phải có người lớn đến đón.

**Làn giao thông:** Làn xe buýt gần trường nhất. Sử dụng đường 52nd và Orleans hoặc “Làn Kiss and Go” để thả/đón (lái chậm, không đỗ xe). Bãi đậu xe phía nam chỉ dành cho nhân viên.

**Đi học:** Đi học hàng ngày rất quan trọng (mục tiêu 95%). Báo cho trường theo số (720) 424-2845 khi vắng mặt/đi trễ. Vắng mặt hoặc đi trễ nhiều lần (5 lần sẽ gửi thư lần 1; 10+ sẽ ký hợp đồng hoặc xử lý nghỉ học) sẽ bị xử lý.

**Chính sách điện thoại:** Cấm sử dụng điện thoại. Học sinh THCS dùng túi Yondr. Học sinh ECE–lớp 5 phải tắt/cất điện thoại. Nếu thấy điện thoại, nhà trường sẽ giữ lại cho đến khi phụ huynh đến nhận. Nhà trường không chịu trách nhiệm cho điện thoại mất/hỏng.

**Trang phục:** Bắt buộc mặc đồng phục—màu đồng nhất của trường/áo quần Florida Pitt-Waller, vừa vặn. Không mang dép đi trong nhà, dép lê, dép kẹp hoặc giày Heeleys. Hạn chế đội mũ/che đầu. “Vùng cần che” (từ cổ đến gối) phải được che. Vi phạm sẽ bị yêu cầu thay quần áo hoặc kỷ luật. Không cho phép che đầu nếu không vì tôn giáo.

**Thuốc men:** Tất cả thuốc—kê đơn hoặc không kê đơn—phải được y tá/nhân viên văn phòng phát với sự cho phép phù hợp và trong hộp gốc có nhãn. Học sinh không được tự mang thuốc.

**An toàn học sinh:** Trường có quy trình về đánh giá nguy cơ tự tử, ứng phó đe dọa, giám sát cá nhân và tự gây thương tích không nhằm tự tử. Khuyến khích phụ huynh tham gia và liên hệ với nhân viên nếu có thắc mắc. Safe2Tell: 1-877-542-SAFE (7233).

**On Track (Junior Academy):** Học sinh lớp 8 phải có  $\geq 95\%$  đi học, không vi phạm nghiêm trọng trong 10 ngày, và điểm qua môn (D trở lên) ở tất cả các lớp để được coi là “On Track” và tham dự Lễ Chuyển Cấp.

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Chữ ký phụ huynh/người giám hộ

Chữ ký học sinh

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## Amharic / አማርኛ

ይህን ክልጅ ጋር እንብቤ እና ተመርመርኩት መሆኔን እናረጋግጣለሁ። ማስታወሻ ዋና ነጥቦች፦

የወላጅ መመዝገብ፡ ሁሉም ወላጆች/ጠባቂዎች በአዲሱ የደህንነት መግቢያ በኩል በሕጋዊ መታወቂያ ወደ ዋና ጽ/ቤት መመዝገብ አለባቸው። ከመግቢያው በላይ ወደ ቤቱ ለመግባት ቀጠሮ ያስፈልጋል።

የትምህርት ሰዓት እና ጊዜ ጥንቃቄ፡ ትምህርት 8:20 ጠዋት (K-8) እና 8:30 ጠዋት (ECE) ይጀምራል። ተማሪዎች 7:50-8:20 ጠዋት መድረስ አለባቸው። ከ8:20 በኋላ የሚደርሱ ወደ ዋና ጽ/ቤት መግባት አለባቸው። 7:50 መመጣት ከ8:20 ይሻላል!

መልቀቂያ እና መሰብሰብ፡ መልቀቂያ 3:20 ከሰዓት ነው። ተደጋጋሚ የመዘግየት መሰብሰብ በአስተዳደር ይታወቃል። የአካባቢ ት/ቤት ተማሪዎች እስከ 3:30 ካልተወሰዱ ወደ ውስጥ ይገባሉ እና በወላጅ መወሰድ ይኖርባቸዋል።

የትራፊክ መንገዶች፡ የእውቶቡስ መንገድ ለት/ቤቱ ቅርብ ነው። 52ኛ መንገድ እና Orleans መንገድ ወይም “Kiss and Go” መንገድን ይጠቀሙ። የደቡብ መኪና ማቆሚያ ለሰራተኞች ብቻ ነው።

መገኘት፡ ዕለታዊ መገኘት አስፈላጊ ነው (ግብ 95%)። ስለ መቀራት/መዘግየት በ(720) 424-2845 ያሳውቁ። ከመጠን በላይ መቀራት/መዘግየት (5 ጊዜ መጀመሪያ ደብዳቤ፣ 10+ ኮንትራት/መገኘት ጥሰት) እርምጃ ይወስዳል።

የስልክ ፖሊሲ፡ የሞባይል አጠቃቀም ተከልክሏል። የመካከለኛ ደረጃ ተማሪዎች Yondr ቦርሳ ይጠቀማሉ። ECE-5ኛ ክፍል ተማሪዎች ስልኮቻቸውን ማጥፋት/መደበቅ አለባቸው። ስልኩ ካየነው እስከ ወላጅ ሲመጣ ይጠበቃል።

የልብስ ደንብ፡ የት/ቤት ቀለሞች/Florida Pitt-Waller ልብስ በተስማሚ መጠን። የቤት ጫማ/slide/flip-flop/Heeleys አይፈቀዱም። ከእንግት እስከ ጉልበት መሸፈን አለበት።

መድኃኒት፡ ሁሉም መድኃኒቶች በነርስ/ቢሮ ሰራተኞች በትክክል ፈቃድ እና በመጀመሪያ መያዣ ውስጥ ይሰጣሉ።

የተማሪ ደህንነት፡ Safe2Tell: 1-877-542-SAFE (7233) ጩምሮ ት/ቤቱ ለህይወት አደጋ ግምገማ፣ ስጋት ምላሽ እና ያልሆነ ራስን መከላከል ፕሮቶኮሎች አሉት።

በመስመር ላይ፡ 95%+ መገኘት፣ 10 ቀን ውስጥ ከባድ ባህሪ ጉዳት አለመኖር፣ እና D+ ውጤት።

## French / Français

Je certifie avoir lu ceci et l'avoir examiné avec mon enfant. Points clés à retenir :

**Enregistrement des parents :** Tous les parents/tuteurs doivent se présenter au bureau principal avec une pièce d'identité valide via le nouveau vestibule de sécurité. Un rendez-vous est requis pour accéder au bâtiment au-delà du vestibule.

**Horaires & ponctualité :** L'école commence à 8h20 (K-8) et à 8h30 (ECE). Les élèves doivent arriver entre 7h50 et 8h20. Les arrivées après 8h20 doivent passer par le bureau principal. Il vaut mieux arriver à 7h50 qu'à 8h20 !

**Sortie & récupération :** La sortie est à 15h20. Les retards répétés à la récupération seront traités par l'administration. Les élèves de primaire non récupérés avant 15h30 seront ramenés à l'intérieur et devront être récupérés par un adulte.

**Voies de circulation :** La voie des bus est la plus proche de l'école. Utilisez 52nd Street et Orleans Street, ou la « voie Kiss and Go » pour déposer/récupérer (roulez lentement, pas de stationnement). Le parking sud est réservé au personnel.

**Présence :** La présence quotidienne est essentielle (objectif 95 %). Informez l'école au (720) 424-2845 en cas d'absence ou de retard. Les absences/retards excessifs (5 incidents pour la première lettre, 10+ pour un contrat ou une procédure d'absentéisme) entraîneront des mesures correctives.

**Téléphones portables :** L'utilisation du téléphone portable est interdite. Les collégiens utilisent les pochettes Yondr. Les élèves de l'ECE au CM2 doivent éteindre et ranger leurs téléphones. Si nous voyons un téléphone, nous le confisquerons jusqu'à ce qu'un parent vienne le récupérer. L'école n'est pas responsable des téléphones perdus ou endommagés.

**Code vestimentaire :** Uniforme obligatoire : couleurs unies de l'école/hauts et bas Florida Pitt-Waller, coupe appropriée. Pas de chaussons, sandales type « slides », tongs ou chaussures à roulettes (Heeleys). Couvre-chefs restreints. La « zone à couvrir » (du cou aux genoux) doit être couverte. Les infractions entraîneront un changement de tenue ou une sanction disciplinaire. Aucun couvre-chef non religieux n'est autorisé.

**Médicaments :** Tous les médicaments, sur ordonnance ou en vente libre, doivent être administrés par l'infirmière/le personnel de bureau avec autorisation appropriée et dans leur contenant d'origine étiqueté. Les élèves ne peuvent pas transporter de médicaments.

**Sécurité des élèves :** L'école a des protocoles pour l'évaluation du risque suicidaire, la réponse aux menaces, la supervision individualisée et les auto-mutilations non suicidaires. Les parents sont encouragés à participer et à contacter le personnel pour toute question. Safe2Tell : 1-877-542-SAFE (7233).

**Sur la bonne voie (Junior Academy) :** Pour être « sur la bonne voie », les élèves de 8e doivent avoir une présence de 95 % ou plus, aucun incident disciplinaire grave en 10 jours, et des notes de passage (D ou plus) dans toutes les matières.

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Signature du parent/tuteur

Signature de l'élève

## Somali / Soomaali

Waxaan caddeynayaa inaan akhriyey oo aan dib u eegay arrintan aniga iyo ilmahayga. Qodobada muhiimka ah ee la xasuusto:

**Diiwaangelinta Waalidka:** Waalidiinta/mas'uuliyiinta waa inay isdiiwaangeliyaan xafiiska hore iyagoo wata aqoonsi sax ah oo la sii marayo hoolka cusub ee amniga. Ballan ayaa looga baahan yahay si loo galo dhismaha gudaha.

**Saacadaha Dugsiga & Waqtiga:** Dugsigu wuxuu bilaabmaa 8:20 subaxnimo (K–8) iyo 8:30 subaxnimo (ECE). Ardaydu waa inay yimaadaan 7:50–8:20 subaxnimo. Kuwa soo daaha (ka dib 8:20) waa inay maraan xafiiska hore. Waxaa fiican inaad timaaddo 7:50 halkii 8:20!

**Bixitaanka & Qaadista:** Bixitaanka waa 3:20 galabnimo. Soo-qaadista soo noqnoqda ee daahday waxaa ka shaqeyn doona maamulka. Ardayda hoose ee aan la qaadin 3:30 waxaa la gelin doonaa gudaha waxaana qasab ah in qof weyn qaato.

**Laanaha Gaadiidka:** Laanaha baska ayaa ugu dhow dugsiga. Isticmaal 52nd Street iyo Orleans Street, ama “Kiss and Go Lane” si aad u dejiso/qaado (u wado si tartiib ah, ha joogsan). Barking-ka koonfureed waxaa leh shaqaalaha oo keliya.

**Joogitaanka:** Joogitaanka maalin kasta waa muhiim (yoolka 95%). La socodsii dugsiga (720) 424-2845 haddii uu maqnaansho/joojin jiro. Maqnaanshaha/daahitaanka badan (5 jeer warqaddii 1aad, 10+ heshiis/ka maqnaansho sharci) waxay keeni doontaa tallaabooyin saxitaan.

**Telefoonka gacanta:** Isticmaalka telefoonka waa mamnuuc. Ardayda dhexe waxay isticmaalaan boorsooyinka Yondr. Ardayda ECE–fasalka 5-aad waa inay damiyaan/kaydshaan telefoonka. Haddii aan aragno telefoon, waxaan hayn doonaa ilaa waalid yimaado si uu u qaato. Dugsigu mas'uul kama aha telefoon lumay ama dhaawacmay.

**Xeerka Labiska:** Uniform waa qasab—midabbada adag ee dugsiga/dharka Florida Pitt-Waller, ku habboon. Lama oggola kabaha guriga, slides, kabaha furan ama Heeleys. Madaxdaboolka waa xaddidan yahay. “Aagga daboolka” (qoorta ilaa jilbaha) waa in la daboolaa. Ku xadgudubka wuxuu keenayaa beddel dhar ama tallaabo anshaxeed. Madaxdabool aan diin ahayn lama oggola.

**Daawooyinka:** Dhammaan daawooyinka—kuwa dhakhtar qoray iyo kuwa aan dhakhtar qorin—waa in ay bixiyaan kalkaalisada/shaqlaha xafiiska iyadoo oggolaansho la haysto oo ay ku jiraan weelashoodii asalka ahaa ee leh summad. Ardaydu ma qaadan karaan daawo.

**Badbaadada Ardayga:** Dugsigu wuxuu leeyahay nidaamyo loogu talagalay Qiimaynta Khatarta Ismiidaaminta, Jawaabta Hanjabaadda, Kormeerka Gaarka ah, iyo Is-dhaawaca Aan Ismiidaamin. Waalidiinta waxaa lagu dhiirigelinayaa inay ka qayb qaataan oo ay la xiriiraan shaqaalaha wixii su'aal ah. Safe2Tell: 1-877-542-SAFE (7233).

**On Track (Junior Academy):** Ardayda fasalka 8-aad waxay u baahan yihiin 95%+ joogitaan, aan wax dhacdo anshaxeed culus ah lahayn 10 maalmood, iyo darajooyin gudub (D ama ka sarreeya) dhammaan fasallada si loo tixgeliyo “On Track”.

## Nepali / नेपाली

म यसलाई पढिसकेको छु र यो मैले मेरो बच्चासँग समीक्षा गरेको छु भनेर प्रमाणित गर्छु। सम्झनुपर्ने मुख्य बुँदाहरू:

अभिभावक चेक-इन: सबै अभिभावक/संरक्षकले नयाँ सुरक्षा प्रवेशद्वार मार्फत मान्य परिचयपत्रसहित अगाडि कार्यालयमा चेक-इन गर्नुपर्छ। प्रवेशद्वारपछि भवनभित्र जान भेटघाटको समय अनिवार्य छ।

विद्यालय समय र समयपालन: विद्यालय 8:20 बिहान (K-8) र 8:30 बिहान (ECE) सुरु हुन्छ। विद्यार्थीहरू 7:50-8:20 बिहानभित्र आइपुग्नुपर्छ। ढिला आउने (8:20 पछि) ले अगाडि कार्यालयमा रिपोर्ट गर्नुपर्छ। 8:20 भन्दा 7:50 मा आउनु राम्रो!

बिदा र उठाउने: बिदा 3:20 बेलुका हुन्छ। पटक-पटक ढिलो लिन आउँदा प्रशासनद्वारा सम्बोधन गरिनेछ। प्राथमिक तहका विद्यार्थीहरू 3:30 सम्म नलिएमा भित्र ल्याइनेछ र वयस्कले लिनुपर्नेछ।

ट्राफिक लेन: बस लेन विद्यालय नजिकै छ। झार्ने/उठाउनेका लागि 52nd Street र Orleans Street, वा "Kiss and Go Lane" प्रयोग गर्नुहोस् (बिस्तारै चलाउनुहोस्, पार्क नगर्नुहोस्)। दक्षिण पार्किङ लट कर्मचारीका लागि मात्र हो।

उपस्थिति: दैनिक उपस्थिति अत्यन्त महत्वपूर्ण छ (लक्ष्य 95%)। अनुपस्थित/ढिलाइ भएमा विद्यालयलाई (720) 424-2845 मा जानकारी दिनुहोस्। अत्यधिक अनुपस्थित/ढिलाइ (पहिलो पत्रका लागि 5 पटक; 10+ भएमा सम्झौता/अनुपस्थितिको कारबाही) मा कदम चालिनेछ।

मोबाइल फोन नीति: मोबाइल फोन प्रयोग निषेध छ। माध्यमिक तहका विद्यार्थीहरूले Yondr Pouches प्रयोग गर्छन्। ECE-कक्षा 5 का विद्यार्थीहरूले फोन बन्द/राख्नुपर्छ। यदि हामीले फोन देख्यौं भने, हामी यसलाई राख्छौं जबसम्म अभिभावक लिन आउँदैनन्। विद्यालय हराएका/क्षति भएका फोनका लागि जिम्मेवार हुँदैन।

लुगा-धारण नियम: युनिफर्म अनिवार्य—विद्यालयका ठोस रङहरू/Florida Pitt-Waller का टप/बटम, उपयुक्त फिट। चप्पल, स्लाइड, फ्लिप-फ्लप वा Heeleys निषेध। टाउको ढाक्ने सामग्री सीमित। "कभर क्षेत्र" (घाँटीदेखि घुडासम्म) ढाकिएको हुनुपर्छ। उल्लंघन भएमा लुगा फेरबदल वा अनुशासनात्मक कारबाही हुन सक्छ। गैर-धार्मिक टाउको ढाक्ने अनुमति छैन।

औषधि: सबै औषधि—प्रेसक्रिप्सन वा ओभर-द-काउन्टर—उचित अनुमति सहित नर्स/कार्यालय कर्मचारीले मूल लेबल भएको कन्टेनरमै वितरण गर्ने छन्। विद्यार्थीहरूले औषधि बोक्न पाउँदैनन्।

विद्यार्थी सुरक्षा: विद्यालयमा आत्महत्या जोखिम समीक्षा, धम्की प्रतिक्रिया, व्यक्तिगत अनुगमन, र आत्म-हानि (आत्महत्याबिहीन) का लागि प्रोटोकलहरू छन्। अभिभावकहरूलाई सहभागिता र जिज्ञासाका लागि स्टाफसँग सम्पर्क गर्न प्रोत्साहित गरिन्छ। Safe2Tell: 1-877-542-SAFE (7233)।

**On Track (Junior Academy):** कक्षा 8 का विद्यार्थीहरू "On Track" मानिन (Continuation Ceremony का लागि आवश्यक), कम्तीमा 95% उपस्थिति, पछिल्ला 10 दिनमा कुनै गम्भीर अनुशासन समस्या नभएको, र सबै कक्षामा उत्तीर्ण अंक (D वा माथि) आवश्यक छ।

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अभिभावक/संरक्षकको हस्ताक्षर

विद्यार्थीको हस्ताक्षर

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## دری / Dari

اینجانب تأیید می‌کنم که این مطلب را خوانده و با فرزندم مرور کرده‌ام. نکات کلیدی که باید به خاطر سپرد

**ثبت‌نام والدین:** همه والدین/سرپرستان باید با هویت معتبر از طریق دهلیز امنیتی جدید در دفتر مقدماتی ثبت‌نام کنند. برای ورود به ساختمان بعد از دهلیز، گرفتن وقت قبلی لازم است.

آغاز می‌شود. شاگردان باید بین ۷:۵۰ تا ۸:۲۰ برسند. (ECE) و ۸:۳۰ صبح (K-8) ساعات مکتب و وقت‌شناسی: مکتب ساعت ۸:۲۰ صبح! دیررس‌ها (بعد از ۸:۲۰) باید به دفتر مقدماتی مراجعه کنند. بهتر است ۷:۵۰ بیایید تا ۸:۲۰

**رخصتی و گرفتن شاگرد:** وقت رخصتی ۳:۲۰ بعد از ظهر است. تأخیرهای مکرر در گرفتن شاگرد توسط مدیریت رسیدگی می‌شود. شاگردان ابتدایی که تا ۳:۳۰ گرفته نشوند، به داخل آورده می‌شوند و باید توسط یک بزرگسال تحویل‌گرفته شوند.

برای «Kiss and Go» **لاین‌های ترافیک:** لاین یس نزدیک‌ترین به مکتب است. از سرک ۵۲ و سرک اورلینز یا «لاین بیوس و برو پیاده/سوار کردن استفاده کنید (آهسته برانید، توقف/پارک نکنید). پارکینگ جنوبی فقط برای کارمندان است.

**حاضر بودن:** حضور روزانه بسیار مهم است (هدف ۹۵٪). در صورت غیبت/دیرآمدن به شماره (720) 2845-424 اطلاع دهید. غیبت/دیرآمدن بیش از حد (۵ بار برای نامه اول؛ ۱۰+ برای قرارداد/پیگرد ترک مکتب) منجر به اقدام اصلاحی می‌شود.

تا صنف پنجم باید تلفن‌ها ECE استفاده می‌کنند. شاگردان Yondr **پالیزی تلفون:** استفاده از تلفن ممنوع است. شاگردان متوسطه از بکس‌های را خاموش کرده/دور بگذارند. اگر تلفونی ببینیم، آن را تا آمدن والد ضبط می‌کنیم. مکتب مسئول گم‌شدن یا خراب‌شدن تلفن‌ها نیست.

با اندازه مناسب. چپل نرم، «سلاید»، چپل Florida Pitt-Waller **طرز پوشش:** یونیفورم الزامی است—رنگ‌های ثابت مکتب/پیراهن و پتلون انگشتی یا **کفش‌های چرخ‌دار (هیلز)** ممنوع است. پوشش سر محدود است. «ساحه پوشش» (از گردن تا زانو) باید پوشیده باشد. تخلف منجر به تعویض لباس یا اقدام انضباطی می‌شود. پوشش سر غیر مذهبی مجاز نیست.

**دارو:** همه داروها—نسخه‌دار یا بدون نسخه—باید توسط نرس/کارمندان دفتر با اجازه مناسب و در ظرف‌های اصلی دارای برچسب توزیع شود. شاگردان اجازه حمل دارو را ندارند.

**ایمنی شاگرد:** مکتب دارای طرز العمل‌هایی برای بررسی خطر خودکشی، پاسخ به تهدید، نظارت فردی، و خودآزاری بدون قصد خودکشی است. Safe2Tell: 1-877-542-SAFE (7233). از والدین خواسته می‌شود که سهم بگیرند و برای پرسش‌ها با کارمندان تماس بگیرند.

**در مسیر درست» (اکادمی جوئیر):** برای اینکه شاگردان صنف هشتم در مسیر درست باشند، باید ۹۵٪ یا بیشتر حضور داشته باشند، در مدت «یا بالاتر) بگیرند. شاگردان صنف هشتم باید برای اشتراک (D) ۱۰ روز هیچ رویداد جدی انضباطی نداشته باشند، و در تمام مضامین نمره قبولی در مراسم تداوم، در مسیر درست باشند.

امضای والد/سرپرست

امضای شاگرد